

AHO EXAMINATION APPLICATION INSTRUCTIONS

EXAM DATES	FILING DEADLINES
02/17/2005	01/28/2005
05/19/2005	04/30/2005
08/18/2005	07/29/2005
11/17/2005	10/29/2005

The exam is administered in Louisville at the University of Louisville Shelby Campus, 9001 Shelbyville Road. The campus is less than a mile west of the Hurstbourne Parkway and Shelbyville Road (US 60) intersection. As you turn onto the campus, follow the road to the right to Founders Union Building. Parking is behind the building. The exam is in a room on the second floor. The exam lasts 3 hours. The exam begins at 10:00 AM Eastern Time and ends at 1:00 PM Eastern Time. Since there is a check-in procedure and instructions, please arrive by 9:45 AM. You will be allowed pencils (#2) and a calculator (hand-held, non-printing). No cell phones or pagers or study materials are allowed.

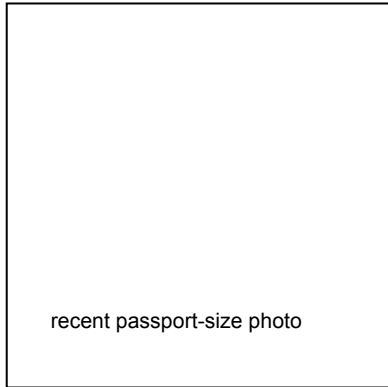
The Kentucky Board of Auctioneers complies with the Americans with Disabilities Act of 1990. To ensure equal opportunity for all qualified persons and by the applicant's request, the Board will make reasonable modifications for candidates with disabilities that might affect their taking the licensing examination.

Before a license is issued, the applicant will be asked if he/she has a loan through the KY Higher Education Assistance Authority. If the applicant is in default, the license will not be processed until arrangements are made with the KHEAA. (KRS 164.772)

INSTRUCTIONS TO COMPLETE EXAM APPLICATION

- Complete Questions 1 through 13 on your computer. Print out and complete, by pen, sections 14 and 15. All sections/questions must be answered.
- Applicant must read, date and sign Section 14. (Please sign in front of Notary)
- Applicant's signature in Section 15 must be witnessed.
- The non-refundable exam fee for the Auction House Operator Exam is \$100. Check is made payable to the Kentucky Board of Auctioneers.
- Submit pages 1, 2 and 3 of the application, a recent passport-size photo and a check for \$100 to the Kentucky Board of Auctioneers on or before the filing deadline.

The following is a brief summary of the licensing process. For more detail, please read KRS Chapter 330. The requirements for a person to take the auctioneer/AHO exam are 1) at least 18 years old, 2) a high school diploma or an equivalent and 3) trustworthy, competent and of good repute. The application, exam fee and photo are submitted to the Board. The exam is given at least four times a year. Upon notification of passing the exam, the initial license fee is remitted with the license application. All licenses expire on June 30th. Renewal forms are mailed in late May and must be back in the Board office on or before June 30th. The continuing education must be earned between July 1st of the previous year and June 30th of renewal year (CE Year) to renew an AHO license. Auction House Operators report 3 hours. The Kentucky Board of Auctioneers sponsors free seminars every spring. If the continuing education is not earned, the license is canceled and successful completion of the exam will be required for licensure.



COMMONWEALTH OF KENTUCKY
KENTUCKY BOARD OF AUCTIONEERS
9112 LEESGATE RD #5
LOUISVILLE KENTUCKY 40222
<http://auctioneers.ky.gov>
(502) 339-9453

AUCTION HOUSE OPERATOR (AHO) EXAMINATION APPLICATION

1. Exam Date:
 2. Daytime Phone Number:
 3. Name (as printed on license & used in advertising): MR. MS.

FIRST MIDDLE LAST:
 4. Home / Mailing Address:
STREET / PO BOX:
CITY STATE ZIP:
KENTUCKY COUNTY:
 5. Date of Birth:
 6. Social Security Number
 7. List the year and place from which you were awarded a high school diploma or equivalent (GED)?
 8. Have you ever been licensed by the Kentucky Board of Auctioneers? YES NO
If yes, when was the license canceled?
 9. Have you ever been denied an Auctioneer/AHO license in KY or another state? YES NO
If yes, attach a separate statement giving complete details.
 10. Has disciplinary action ever been taken against your Auctioneer/AHO license or other professional license in this state or another state? YES NO
If yes, attach a separate statement giving complete details and a copy of final order.
 11. Are there pending criminal charges or final convictions of any state/federal felony or misdemeanor (other than a minor traffic violation)? YES NO
If yes, attach a separate statement giving complete details and a copy of final order.
 12. Has a judgment involving personal property or real estate ever been obtained against you?
YES NO If yes, attach a separate statement giving complete details and a copy of final order.
 13. Legal resident of:
COUNTRY:
STATE:
-

AUCTION HOUSE BUSINESS OWNERSHIP

If the exam applicant is the sole owner of an Auction House Business, only the owner must successfully complete the AHO exam and attain the AHO license. If all partners or shareholders have equal percentages of the business, all must take the Auction House Operator Examination. If one person holds 51% or more of the business, only that person would take the exam and attain the AHO license. A Principal auctioneer may own an auction house without an Auction House Operator License.

An Auction House Operator licensee may not call bids for the auction. Only a Kentucky licensed auctioneer can call bids at auction in Kentucky. An AHO licensee should have an agreement or contract with a Principal Auctioneer. An apprentice may call the bids at an Auction House with the permission of his/her principal auctioneer and is only paid through the Principal Auctioneer.

14. Applicant's Certification

*I hereby apply for admission to the Auction House Operator Examination in conformity with the Auctioneer Law (KRS 330) and Regulations of the Commonwealth of Kentucky. I certify that all the information is true and correct. I hereby authorize the police department or credit bureau to avail information about me to the Kentucky Board of Auctioneers. I have submitted this and other items as required. **In addition, I have enclosed a check for the examination fee of \$100, made payable to the Kentucky Board of Auctioneers.** I have read and agree to abide by the applicable laws and administrative regulations.*

DATE: _____ SIGNATURE: _____

Notary Certification:

I certify this application was subscribed and sworn to before me by _____
on this _____ day of _____, 20____.

NOTARY SIGNATURE: _____

My commission in the state of _____ expires on _____.

Ernie Fletcher
Governor

COMMONWEALTH OF KENTUCKY



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15. AUTHORITY TO RELEASE INFORMATION

I, (print name) _____, hereby authorize an investigation into all records which may be of interest to the Kentucky Board of Auctioneers. This authorization is limited to any educational, criminal and civil records.

This authorization is executed in consideration of the Kentucky Board of Auctioneers considering my application for licensure and shall serve as a release of all liability to all parties furnishing such information to the Kentucky Board of Auctioneers and their authorized agents.

A photocopy of this release shall be considered as effective and binding as the original hand executed copy.

DATE

SIGNATURE OF APPLICANT

STREET

CITY

STATE, ZIP CODE

WITNESSED BY _____